

Instructional Technology Advisory Committee (ITAC)

Charge and Composition

Meeting Frequency and Times: Meets monthly for 1 hour via video-conferencing, Zoom or alternating meeting locations between Grossmont College and Cuyamaca College. The committee is allowed to make decisions via email when necessary and appropriate.

Charge

- Provide recommendations to the Technology Coordinating Council (TCC) concerning strategic policies and directions, standards and procedures for instructional technology, including the learning management system, hardware and software.
- Provide recommendations to TCC regarding priorities and system enhancements for instructional technology.
- Recommend policies and priorities related to the selection, implementation, and operation of instructional technology.
- Assist in the development of the Information Technology Plan for instructional technology.
- Provide communication and status reporting to constituent groups and existing councils and committees regarding instructional technology.
- Establish and coordinate the work of specially appointed working groups or task forces as required.
- Recommend allocation of district resources to specific instructional technology projects.

Composition

Co-Chairs –Deans of Learning & Technology Resources at Cuyamaca College and Grossmont College. Administrative duties alternate annually between the deans.

Two Cuyamaca College Academic Senate Representatives (one must be the DE Coordinator and one from Student Services)

Two Grossmont College Academic Senate Representatives (one must be the DE Coordinator and one from Student Services)

Cuyamaca Faculty Co-Chair of College Technology Committee

Grossmont Faculty Co-Chair of Technology for Teaching & Learning Committee

Cuyamaca Vice President of Instruction

Grossmont Vice President of Academic Affairs

Cuyamaca Dean, Learning & Technology Resources

Grossmont Dean, Learning & Technology Resources

Cuyamaca Instructional Design Technology Specialist

Grossmont Instructional Design Technology Specialist

District Web Application Specialist

District Director of Enterprise Systems

Cuyamaca Instructional Computing Facilities Supervisor

Grossmont Instructional Computing Facilities Supervisor

Cuyamaca DSPS Representative (faculty or staff)

Grossmont DSPS Representative (faculty or staff)

Non-voting Resource Members: Information Technology Staff and other guests as needed.

Recorder: Identified from college, based on administrator co-chair